

## **PWS for Interpretation Equipment**

**For the 2015-08 Managing Security Resources in Africa Seminar**  
**31 August – 04 September 2015 – Kampala, UGANDA**

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### **REQUIREMENTS: INTERPRETATION EQUIPMENT**

Below is the main setup schedule and activity use for interpretation equipment. Contractor is requested to breakdown and move out equipment on the last day of activity.

Room	Purpose	Setup	Activity	Equipment
Plenary Room	Plenary Session	30 AUG 2015	31 AUG - 04 SEPT 2015	<ul style="list-style-type: none"><li>• 2 soundproof and full size ventilated interpretation booths and related equipment for 8 interpreters (2 languages – English, French)</li><li>• 1 sound system / full equipment peripherals</li><li>• Recording of all Plenary Sessions in digital format</li><li>• Tabletop microphones for 90 participants</li><li>• Headsets</li><li>• Additional 40 headsets for the Opening Ceremony on 31 August 2015</li><li>• 2 wireless microphones</li><li>• 1 Podium microphone</li><li>• 4 tabletop microphones for dais</li></ul>
Breakout room # 1	Discussion Group # 1	30 AUG	31 AUG - 04 SEPT 2015	<ul style="list-style-type: none"><li>• 1 full size booth and related equipment for 2 interpreters (2 languages- English and French)</li><li>• 1 sound system / board</li><li>• Tabletop microphones and receivers for 15 persons</li></ul>
Breakout room # 2	Discussion Group # 2	30 AUG	31 AUG - 04 SEPT 2015	<ul style="list-style-type: none"><li>• 1 full size booth and related equipment for 2 interpreters (2 languages- English and French)</li><li>• 1 sound system / board</li><li>• Tabletop microphones and receivers for 15 persons</li></ul>
Breakout room # 3	Discussion Group # 3	30 AUG	31 AUG - 04 SEPT 2015	<ul style="list-style-type: none"><li>• 1 full size booth and related equipment for 2 interpreters (2 languages- English and French)</li><li>• 1 sound system / board</li><li>• Tabletop microphones and receivers for 15 persons</li></ul>

Room	Purpose	Setup	Activity	Equipment
Breakout room # 4	Discussion Group # 4	30 AUG	31 AUG - 04 SEPT 2015	<ul style="list-style-type: none"> <li>• 1 full size booth and related equipment for 2 interpreters (2 languages- English and French)</li> <li>• 1 sound system / board</li> <li>• Tabletop microphones and receivers for 15 persons</li> </ul>

## **SERVICES**

- a) Contractor technical staff must be present and available during all plenary sessions.
- b) Contractor shall bring backup equipment should any equipment fail to function.
- c) Above services to be delivered in accordance with program schedule.